Peoples Trust

SimplyBusiness™ Outgoing EFTRequest

Organization Number	Account Number
(For Office Use Only)	

Please complete this form to initiate an Outgoing EFT payment from your SimplyBusiness account to an external third-party. All required fields must be completed to process your request.
Any incorrectly provided information may result in delays or errors in processing of the Outgoing EFT payment.

Sender Information

Sending Business Name:	Sending Business Address:

Outgoing EFT Payment Details

Beneficiary legal entity name	Beneficiary address	Financial institution name	Financial institution Address	Institution code	Transit number	Account number	Date of Payment	Payment in CAD only	Use/Purpose of funds

Sender Signature(s):

By signing below, I/we hereby consent to Peoples Trust Company satisfying any EFT payment fees incurred. Applicable fees will be applied to or deducted from the sending amount as indicated in the Outgoing EFT Payment Details secti on above.
Additional charges may be debited from the transferred amount by intermediary or recipient institutions and are not the responsibility of Peoples Trust Company. I/we acknowledge that Peoples Trust Company will not be held responsible for failed EFT payments due to incorrect information being supplied above. Failed EFT payments may be subject to additional fees charged by the recipient or intermediary institutions and are not the responsibility of Peoples Trust Company.

Signature	Signature	Signature	Date
Print Name	Print Name	Print Name	

For Bank Use Only:

Date Processed:	Processed By:	Processing Officers Signature

Completed EFT payment requests must be received by Peoples Trust Company **prior to 11:00AM PST** to be processed the same day.
Requests received after 11:00AM PST will be processed the following business day and Peoples Trust Company will not be held responsible for any resulting late fees or other charges incurred.

Peoples Trust Company
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